

UNIVERSITY ATHLETIC ASSISTANCE PROGRAM

GUIDELINES

Revised: June 1999



1. PURPOSE

To provide financial assistance to eligible PSGBs in order to ensure the continuance and maintenance of CIAU athletic programs at the University of Regina and the University of Saskatchewan.

2. PRINCIPLES OF THE UNIVERSITY ATHLETIC ASSISTANCE PROGRAM

- **Follow the guidelines and policies established by Sask Sport Inc. for the program.**
- Ensure that funding is awarded on a fair, equitable and consistent basis.
- Ensure that funding is used as a component part of each university athletics program.
- Ensure the continuance and maintenance of CIAU athletic programs at the University of Regina and University of Saskatchewan.
- Strengthen and enhance the role and involvement of PSGBs and universities in co-operative sport development.
- Contribute to the high overall development of PSGBs in amateur sport.

3. WHO IS ELIGIBLE FOR SUPPORT?

Provincial Sport Governing Bodies who meet the eligibility criteria of the Sask Lotteries Trust Fund for Sport, Culture and Recreation and whose sport participates in CIAU athletic programs at the University of Regina and/or University of Saskatchewan are eligible for support.

4. AREAS OF SUPPORT

- Coaching
- Travel
- Facilities
- Officiating
- Equipment
- Uniforms
- Fees
- Support Costs
- General Administration Costs
- Sport Science

5. FUNDING FACTORS

- Funding will be allocated based on the number of agreed upon participating eligible CIAU athletes to a maximum approved CIAU roster size.
- **All requests must be for activities and expenditures that relate only to the CIAU athletic programs at the University of Regina and/or University of Saskatchewan.**
- Each CIAU athletic team is required to register as members of their respective Provincial Sport Governing Body.

6. INELIGIBLE EXPENDITURES

- Capital expenditures – no support is available for construction, renovation or for upgrading of facilities.
- Research projects
- Cash prizes
- Athlete assistance/scholarships
- Socials or Awards events (barbecues, banquets, liquor, etc.)
- Any other expenditures as deemed ineligible by the Saskatchewan Lotteries Trust Fund for Sport, Culture and Recreation

7. APPLICATION PROCEDURES

- A separate application will be required for each University CIAU sport.
- University sports must submit their completed application, signed by the University Dean, to the respective Provincial Sport Governing Body by no later than October 1st, for review and endorsement.
- The PSGB must submit their sport's University Athletic Assistance application(s), signed by the PSGB President, to the Saskatchewan Lotteries Trust Fund by no later than November 1st.
- Each University sport application must include the following:
 - team schedule(s) for training and competitions.
 - the attachment of a detailed, clearly defined budget for the sport.
- Applications will be reviewed at the November meeting of the Sport Advisory Committee.

8. PAYMENT PROCEDURE

- Payment of approved grant will be forwarded to the Provincial Sport Governing Bodies by December.
- Payment of grant support to the Universities by Provincial Sport Governing Bodies (PSGBs) must be forwarded by no later than April 15, pending submission of all required follow-up documentation.

9. FOLLOW-UP PROCEDURES

The University is required to submit appropriate follow-up documentation to the Provincial Sport Governing Body by no later than February 15th:

- a) Final CIAU sport roster(s), including coaches.
- b) An interim financial statement, verified by the University Dean, which clearly details sport expenses.

The PSGB is responsible for reviewing the follow-up submitted by the University, and forwarding the follow-up in entirety to the Saskatchewan Lotteries Trust Fund within 90 days of the association's fiscal year end. This grant program must be clearly identifiable as a line item in the revenue and expense summaries of the Provincial Sport Governing Body's audited financial statements.

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APPLICATION FOR FUNDING



A. TO BE COMPLETED BY THE UNIVERSITY (ONE APPLICATION PER CIAU SPORT)

1. University Name: _____

2. Sport: _____

3. CIAU Eligible Roster Size: _____

4. Eligible Grant: \$ _____

5. Contact Person: _____

Address: _____

Postal Code: _____ Phone: (B) _____ (H) _____

6. Please attach the following:
- team schedule(s) for training and competitions.
- a detailed, clearly defined budget for the sport.

7. This application is an accurate representation of the program and budget requirements for this sport.

University Dean:

(Signature) (Date)

B. TO BE COMPLETED BY THE PROVINCIAL SPORT GOVERNING BODY

1. Association Name: _____

2. Contact Person: _____

Address: _____

Postal Code: _____ Phone: (B) _____ (H) _____

3. PSGB President:

(Signature) (Date)